

**BOARD OF SELECTMEN**

**SEPTEMBER 16, 2008**

**MEMORIAL BUILDING**

**7:00 P.M.**

*The following are to be considered draft minutes until approved by the Board at their next meeting.*

Present: John Chiarella, Don Hill and Neal Huntoon.  
Ed Belfield was also in attendance.

The meeting was called to order at 7:10 p.m.

Minutes: The minutes of August 26, 2008 were unanimously approved as written.

Old Business:

The refund for fencing at the recreation field is still unpaid. The Board would like to arrange a consultation with Dan Smith to discuss how to proceed.

The Board reviewed the letter to be sent to residents living on Grantham Road, Main Street, and New London Road regarding the renumbering and renaming of this stretch of road. The Board agreed to hold a public informational hearing on October 21, at 7:00 p.m.

The Selectmen would like to meet with department supervisors on Thursday, October 2 at 9:00 a.m. to begin a process for personnel reviews.

Board and Department Updates:

Police Department: Neal reported he received a call from a resident with a complaint that the police department does not have any posted open hours during the week. Neal has discussed this with Tim. Tim will work on scheduling a time for the office to be open to the public.

Conservation Commission: Don reported the Conservation Commission has purchased the screen and the projector. They need electricity and a video cable installed.

Recreation: John reported he has been involved in a discussion with a group of people interested in Recreation Department activities and continuing events for the Department. Another group is interested in doing fundraising. There has been some misunderstanding regarding the fund raising process and the separation of money budgeted for activities and funds raised. Both groups hope to move forward with activities. John encouraged the groups to formulate a plan and present their plan to the Selectmen.

Library: John reported Steve Klein has reminded him regarding the replacement of the missing siding on the library.

Other projects were discussed:

1. Plans for changing the entrance to the Town Office.
2. Replacement of siding on the Library entrance
3. Replacement of ceiling tiles in the Kindergarten
4. Fire Department door.
5. Doors at Town Office.
6. Garage doors at Fire Station. John stated there is a lot of air flow underneath the doors and some sort of barrier should be installed.
7. Heating at the highway/fire complex. Neal stated he would like to speak to Mason Wheeler about replacing the heat with some alternative heating source for the building. John stated this type of project might be eligible for energy credits.

Zoning Board:

The Board reviewed a letter from Zoning Chairperson, Cynthia Hayes. The Board's concerns were addressed. A letter was drafted to send to Conservation, Planning and Zoning regarding these issues.

Website:

Don reported there were several people at the recent State Primary who mentioned they would like to have been reminded of the elections on the website. Others mentioned they have not received information recently via list serve. Janet reported there were issues with the web site and list serve installation on the network, but those issues should be resolved. This will be looked into.

Fire Department:

The Fire Department should be taking delivery of the new truck sometime before the end of the month. Don suggested that perhaps Jim Montcalm would take a formal picture of the new truck with fire and rescue personnel.

Police Cruiser:

The Selectmen authorized the repair for the Crown Vic. The Board would like to know the outcome of reimbursement by the other party's insurance carrier.

Rescue Department:

Jen Roberts, Rescue Captain met with the Board. The Department has not had to spend training money for continuing education hours this year. The Department would like to purchase a new laptop computer and power point software to enable the department to offer fire and rescue training courses. These courses would also allow emergency personnel to obtain continuing education credits in house. The Board offered suggestions for equipment. Don moved to authorize the expenditure of up to \$850.00 for a lap top computer with Windows XP and Power Point software, with 2 GB of RAM, from the Rescue Department's training budget. The motion was seconded by John and unanimously approved.

The Board unanimously approved the purchase of an additional pager and 2 CPR dummies.

Emergency Management Director:

Jeremy LaPlante, Field Representative from the NH Homeland Security and Emergency Management Department met with the Board. The position of Emergency Management Director was discussed. Jeremy will send job description information. This position requires someone to coordinate emergency response preparedness and to be a liaison with other town and local personnel. Background with emergency service would be helpful but not a definitive requirement as the state provides a large variety of training opportunities. This position could be a committee of people rather than just one person. An interest in the position had been expressed previously. This will be looked into. Advertising for the position will be posted if this person is no longer interested.

NIMSCAST:

Jeremy also reviewed the NIMSCAST survey for Police, Fire, Public Works, School and EMD personnel. NIMSCAST is a National Informational Management System and the survey is to assess where the State is with NIMSCAST planning. Jeremy will schedule a time to work with local personnel on this survey.

NFIP:

Jeremy questioned where the Town was in regards to the National Flood Insurance Program. He indicated that this should be a priority for the Town this year at Town Meeting. The Hazard Mitigation Plan is complete and has been accepted by FEMA. The next step is to adopt an NFIP Ordinance. This will allow residents to obtain flood insurance. It also is a requirement for municipalities to file for hazard mitigation grant monies, and will become a necessity when seeking reimbursement for natural disasters. There are only a few properties that are within the FEMA designated flood area. The Planning Board is working on incorporating NFIP Ordinance requirements in their regulations. Public Hearings will need to be held prior to the NFIP being included on the ballot.

EOP:

The Emergency Operations Manual is also in need of updating. This is a project that should be worked on once an Emergency Management Director is appointed.

Correspondence:

The Board accepted, with regret, a letter of resignation from Linda Welch as the representative to the Transportation Advisory Committee.

Signatures:

Bond request for timber cutting in the Gile Forest for King Forest Lumber  
Contract with KRSD for rental of the Kindergarten classroom  
Purchase orders for the Highway Department were reviewed and approved  
Two Town Hall rental applications were approved  
Current Use and Conservation Restriction Assessment applications were signed

Non-public: RSA 91-A:3, Personnel

At 9:10 p.m. the Board unanimously agreed to enter into non-public session.

At 9:30 p.m. the Board unanimously voted to seal the non-public minutes and to enter back into public session.

With no further business the meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Janet Roberts,  
Administrative Assistant