

BOARD OF SELECTMEN

MARCH 22, 2010

MEMORIAL BUILDING

7:00 P.M.

The following are to be considered draft minutes only until approved by the Board at their next meeting.

Present: Selectmen, John Chiarella, Dave Tucker, and Don Hill.

Also present: Road Agent, Brad Butcher; Police Chief, Tim Julian; Police Sergeant, Mike Beaulieu, Donna Abair, Scott Gambino, Marie Newcomb and John Trachy.

The meeting was called to order at 7:00 p.m.

Nomination of Chair and Vice-Chair positions: Don nominated John as Chairman, seconded by Dave. Dave nominated Don as Vice-Chair, seconded by John. The Board voted in favor of John as Chairman and Don as Vice-Chairman.

Public Comments: None

Municipal Energy Assistance Program baseline report: Energy Audit: Liz Canal presented a summary of the report she prepared regarding energy use and emissions for town buildings for the year 2009. The report was based on data gathered from utility billing for electricity, building heating fuel, streetlights, and vehicle fuel. The report was part of the energy grant awarded to the Town. Details involved building performance. The next step includes an overview tour with a certified building auditor to identify energy efficiency issues with buildings and which buildings would offer the best payback for updating. Liz also recommends the formation of a local energy committee and investigation into a no-idle policy for municipal vehicles.

Minutes: The Board voted unanimously to approve the minutes of March 8, 2010.

Board and Department Updates: Police Department: Tim Julian reported that he has spoken with EMS and Health department personnel regarding ongoing requests for services from one residence. He noted there are health, and safety issues, and the situation is becoming untenable. Tim stated the property taxes are delinquent and have been so for quite some time, so the Town could seize the property. Tim opined the Town has a fiscal responsibility to the tax payers to take action to rectify this situation. Discussion followed. Tim is to report back to the Selectmen at their next meeting.

Tim reported that Mike had stopped a grain truck on posted roads recently, which brought to light a deficiency with the local ordinance regarding posted roads. It had been assumed that agricultural uses were exempt, but this is not the case. The State gives Selectmen the statutory authority to regulate posted roads. Tim reviewed an ordinance which he felt would fit well with the Town. The Selectmen discussed and agreed they need to spend further time researching this to make sure they come up with the best ordinance.

Bulletin Board: Tim reported that a message on the bulletin board had been rearranged with an inappropriately message recently. Since the event was to take place that evening he removed the message which resulted in some people thinking that the event had been cancelled. The Board noted that this has been happening frequently. The Selectmen discussed other alternatives. Don made a motion to table to a later time discussion regarding other alternatives and costs. If the situation happens again, the bulletin board will be removed. The motion was seconded by Dave and approved.

Posted roads: In returning to the discussion regarding grain deliveries, John moved to allow regular grain deliveries to occur without penalty during the road posting season, and the Selectmen will update the ordinance before the next mud season. The motion was seconded by Don and unanimously approved. The Selectmen also agreed that other types of trucking, such as trucks hauling sap, tree removal trucks, etc., during the times the roads are posted would be at the discretion of the road agent, and the drivers should obtain written authorization from the Road Agent.

Building needs: Dave questioned if the Selectmen would be putting out new bid packages for the highway drainage project. John noted that they would not. The voters at Town meeting wished to have the highway department make necessary corrections. John and Don discussed the need to have the building needs assessment committee reorganize and start compiling fresh suggestions for building needs.

Historical Society roof: Scott Gambino questioned if the Historical Society project was available for bid yet. John reported that this project is not ready for bid. Specifications as to what the project will involve need to be compiled before the project will be available for bid. Prior estimates reviewed were for budget planning purposes only and not intended to be formal bids.

Workforce Housing: A Workforce Housing workshop will be held in Grantham on Wednesday, March 24 at 6:00 p.m. Ben Frost will be one of the presenters. Ben Frost will also be meeting with the Planning Board at their April meeting to begin working on Workforce Housing regulations for the Town, which is State mandate for local land use.

Planning Board update: Don reported the Planning Board has reviewed minor changes recommended for the driveway, subdivision and site plan regulations. Don noted that noise and lighting issues are on the Planning Board's radar for the year. An updated Capital Improvement Program was discussed.

Review of ongoing project list: John gave a brief review of the list projects ongoing and brought to his attention at town voting.

Close Capital Reserve funds that were not funded - this must be done by the voters at town meeting next year.

Kennel Licensing and dog complaints - John has done some research regarding kennel licensing.

Elderly exemption – this can only be done as a warrant article. The Selectmen reviewed the allowances last year and they seem to be in line with what other surrounding communities are offering.

Establish a committee to review the short and long-term needs of the highway/fire garage.

Capital Improvement Plan needs to be done this year

Capital Reserve Funds – John noted the Selectmen need to look at this and make a presentation at a future Town meeting to show that the Selectmen are trying to prepare for large-scale purchases. It would then be the voters that would make the decision whether to proceed with planning for eventual purchases or continue with financing large purchases.

Recreation electrical - John will contact some electricians to make some recommendations regarding updates at the recreation field for Old Home Day energy needs for vendors and booths.

Recreation field parking - Review and plan for drainage improvements and improving parking at the recreation field using money in the recreation facility fund.

911 numbering and road naming- continue working with the State on 911 mapping project and naming.

Public access to Royal Arch

John noted that this will be Wilbur Grace's 65th year calling square dances, and he would like to propose recognition by the Town during the Old Home Day dance.

O'Day building permit: A building permit has not been received. An amended site plan most likely is required in this instance as this is a registered business. The phone call request John made to Mr. O'Day did not produce results. A certified letter will be sent, requesting compliance by the April 12th Selectman's meeting.

Correspondence review:

WCNH information and request for Selectman support for a meeting scheduled for March 26th.
Dam safety report – review of report from the State regarding the Bog Brook Dam. More information as to the ownership and responsibilities of this dam will be investigated.

Signatures:

Department of Revenue Report of Appropriations voted, approved and signed.

Hazardous Household Waste agreement approved

Federal Surplus property agreement signed

Contract review - Vickie Davis, circuit rider services for Vickie Davis from the Upper Valley Lake Sunapee Region Planning Commission have all been used as of February 28, 2010. An extended contract for the period of March 1 through June 30 was reviewed and approved.

Circuit rider contract for the period beginning July 1 2010 was reviewed and approved.

Purchase order for highway department vehicle oil was approved and signed

Building permits reviewed for Cloud and Cleaveland. The Selectmen agreed they would like to look at these further before proceeding.

Building rental refund - review and approval of request for refund of rental fees due to cancellation of the planned event.

Building rental request (3) approved.

Miscellaneous Business: The road declaration documents, subdivision plans, and the conservation easement and plans were recorded at the Sullivan Country Registry of Deeds today.

John Trachy questioned if previous non-compliance issues will be addressed in the letter to be sent to Mr. O'Day. John noted specific non-compliance issues will not be addressed at this time.

The meeting was adjourned at 9:25 p.m.

Respectfully Submitted,

Janet Roberts,
Administrative Assistant